Vermont State Housing Authority (VSHA)

One Prospect Street, Montpelier, Vermont 05602

Phone: (802) 828-1991 or (800) 820-5119 (messages)

Fax: (802) 828-2111 TTY: 1-800-955-8771



Housing Programs: Pre-Application for Assistance

Complete this form to apply for the following rental assistance program waitlists:

Section 8 Housing Choice Voucher:

Can help you afford decent, safe housing. If eligible, you'll be put on a waiting list until funds become available. Once they do, you'll get a voucher and have to find your own housing.

Project Based Voucher:

Can help you afford rent at certain properties. If eligible, you'll be put on waiting lists for the properties you specify. If a unit becomes available, you'll pay rent based on your household income.

Eligibility for rental assistance

To qualify for assistance, you must:

- Meet income limits established by the U.S. Department of Housing and Urban Development (HUD).
- Meet the HUD requirements for citizenship or immigration status.
- Provide a copy of Social Security cards for all family members.
- Not owe money to the Vermont State Housing Authority (VSHA) or other housing authority.
- Sign any authorization forms required to verify eligibility requirements.
- Not have any household members (including yourself) who:
 - Have ever been convicted of drug-related criminal activity or any criminal activity or production of methamphetamine on the premises of federally assisted housing.
 - Are subject to lifetime registration requirements on any State's sex offender registry.

Any questions? Help is available!

CALL: (802) 828-1991, (800) 820-5119

VISIT: You can visit our office at One Prospect St., Montpelier, Vermont

SENIORS: If you're 60 or older, call Vermont's Senior Helpline at 1-800-642-5119.

Getting Started

Pre-Application Process

1. Complete this application following the instructions below.

- Answer all questions completely and honestly. The information you provide will be verified. It's a violation of federal and state law to make false statements.
- Don't leave any question blank.
- If you need more space, attach additional pages as needed.
- Unless indicated, each question applies to all household members.

2. Sign the application

The Head of Household must sign and date the application

3. Attach copies of any required documents

Some questions may ask for additional documents. Send copies as originals may not be returned. We may ask you to provide copies of additional documents (e.g., pay stubs, immigration documents, etc.)

4. Submit your application

Send your application to:
Vermont State Housing Authority
One Prospect Street
Montpelier, VT 05602

Fax: 802-828-2111

Report Changes

While waiting for a voucher, let us know if your contact information changes. If you don't, your application may become inactive and you'll have to reapply.

Other Important Facts

If you speak limited English, we can provide free interpretation services to help you access our services.

If you have a disability, you may be entitled to reasonable⁽¹⁾ accommodations to help you apply. This could include:

- Providing information in accessible formats (e.g., large print or Braille).
- Giving you more time to gather any documents we need.
- Making an exception to our rules or policies to make it easier for you to participate in our programs.

To request an accommodation:

Call: (888) 406-4003

Write: Vermont State Housing Authority 1 Prospect St., Montpelier, VT 05602

If you need help making your request, let us know. We're happy to help!
We'll give you an answer within 10 working days — unless we have an issue getting the information we need or you agree to give us more time.

1. Reasonable means an accommodation that doesn't present an undue financial and administrative burden and has an identifiable relationship to the person's disability.

Pre-Application for Housing Assistance

Please print clearly and answer questions completely and honestly. Thank you!

APPLYING FOR ASSISTANCE ☐ See	ction 8 H	Housing	g Choice	□ Pro	ject-	Based	
1. Tell us about you, the person	applyin	g.					
First name, middle initial, last name and suffix (Jr., Sr., 1st, etc) Date of birth (mm/dd/yy					mm/dd/yyyy)		
Social Security number: or Alien ID number Email: primary contact if supplied							
Phone number: where you can be reached May we contact you via SM Yes No			SMS tex	t message?			
Physical address: (if different from mailing	address)	·					
Mailing address: (street address or PO box,	, city, state,	, zip code)					
Ethnicity: (check one) Hispanic/ Latino Non-Hispanic/ Latino	Gend				you a U	. S. Citizen?] _{No}	
Race: (check one) American Indian/Alaska Native Asian Other	Black/ Afri	can Ameri	ican 🗌 White	· 🗌 Na	tive Ha	awaiian/Oth	her Pacific Islander
Location of Employer: (city, state, zip)			onthly Employment Other In come: \$			ome: per month	
Location of School: (city, state, zip)				Grad			Full Time?
What is your (and your household members) current living situation? (Select one) Living in a permanent residence. Living in a temporary residence. Living in a shelter or hotel/motel. Living in a place that is not normally used for housing.							
Are you at risk of losing your current residence?						Yes No	
Have you, any household member, any ex-spouse, widow, or widower of a person who has ever served on active duty in the U.S. Armed Forces Reserves, or National Guard excluding periods for which they have not been dishonorably discharged? If yes, please list their names below and dates served.					Yes No		

2. Tell us about all the other people who will live in the unit.

Provide details for everyone who will be part of your household in the rental unit. Use extra paper if necessary. Include your name and SSN at the top of every additional page.

	1. Full name (first, middle i	init	tial, last):			sabled?	3. Gender:
_				l		es No	
RSON	4. Date of birth (mm/dd/yyyy):		5. Social Security #: or Alien ID #		6.	Relationship	o to applicant:
OTHER PERSON 1	7. Are you a U.S. Citizen? □ Yes □ No		8. Location of Employer: (city, stat	e, z	ip)	9. Monthly Income: \$	Employment
	10. Other Income: \$ per month	11.	. Location of School: (city, state, zip)	12	2. G	rade Level	13. Full Time? ☐ Yes ☐ No
	1. Full name (first, middle init				2. Disabled? □ Yes □ No		3. Gender:
OTHER PERSON 2	4. Date of birth (mm/dd/yyyy)	·):	5. Social Security #: or Alien ID #		6.	_ Relationshi	to applicant:
OTHER P	7. Are you a U.S. Citizen? ☐ Yes ☐ No		8. Location of Employer: (city, stat	e, z	ip)	9. Monthly Income: \$	Employment
	10. Other Income: \$ per month	11.	. Location of School: (city, state, zip)	12	2. G	rade Level	13. Full Time? ☐ Yes ☐ No
	1. Full name (first, middle i	init	tial, last):			sabled? □ No	3. Gender:
ER PERSON 3	4. Date of birth (mm/dd/yyyy)	·):	5. Social Security #: or Alien ID #		6.	Relationship	o to applicant:
OTHER P	7. Are you a U.S. Citizen? □ Yes □ No		8. Location of Employer: (city, stat	e, z	ip)	9. Monthly Income: \$	Employment
	10. Other Income: \$ per month	11.	. Location of School: (city, state, zip)	12	2. G	rade Level	13. Full Time? ☐ Yes ☐ No
	1. Full name (first, middle i	init	tial, last):	2		sabled? s □ No	3. Gender:
ERSON 4	4. Date of birth (mm/dd/yyyy)	·):	5. Social Security #: or Alien ID #		6.	Relationshi	to applicant:
OTHER PERSON 4	7. Are you a U.S. Citizen? ☐ Yes ☐ No		8. Location of Employer: (city, stat	e, z	ip)	9. Monthly Income: \$	Employment
	10. Other Income: \$ per month	11.	. Location of School: (city, state, zip)	12	2. G	rade Level	13. Full Time? ☐ Yes ☐ No

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COMPLETE THESE QUESTIONS FOR THE APPLICANT & ALL HOUSEHOLD ME	MBERS:
1. Is any household member subject to lifetime registration on any State's sex offender registry? If yes, who and where?	Yes No
2. Has any household member been convicted of criminal activity related to the production of methamphetamine on the premises of federally-assisted housing?	☐ Yes ☐ No
3. Do you have at least 50/50 custody of minors in the household?	Yes No
4. Do you require a special accommodation to participate in the application process? If yes, please describe what you need.	Yes No
5. Does any member of the household require a mobility, vision, or hearing unit?	Yes No
6. Is English your primary spoken language? If no, what is your primary spoken language?	☐ Yes ☐ No
7. Is English your primary written language? If no, what is your primary written language?	Yes No
8. Do you require a translator or interpreter? If yes, what language?	☐ Yes ☐ No
9. Have you or anyone in your household been displaced from your Vermont home due to a natural disaster? (Such as a fire or flood, which left your housing unit uninhabitable.)	Yes No
Date of disaster: Date displaced or will be displaced:	
Name of disaster: Location of disaster:	
10. Have you or anyone in your household been displaced from their Vermont home due to condemnation as determined by state or local authority? (i.e., Code Enforcement or a Town Health Officer.)	Yes No
11. Do you live/have you ever lived in public housing, Section 8 housing or any other type of federally-funded housing? If yes, tell us which program, when, and where in the space below:	☐ Yes ☐ No
Date of participation (mm/yyyy): Program Type: Which Housing Authority?: Was assistance Terminated? Yes No	
12. Are you actively receiving rental assistance benefits through a VSHA-administered rental assistance program or Vermont state funded time-limited rental assistance and certified to be in compliance with benefit program & tenancy requirements? (Examples: Vermont Rental Subsidy, Rapid Rehousing, etc.) If yes, please complete the preference checklist.	Yes No
13. Are you or any household member living in substandard housing? (Doesn't ensure safe and adequate shelter, posing risks to family well-being due to multiple critical or intermediate defects, requiring significant repair or rebuilding.)	Yes No

14. Are you, or any household member disabled and living in an institution that provides a temporary residence, including congregate shelters and transitional housing?	Yes No			
5. Are you, or any household member disabled and at serious risk of moving into an institution that provides a temporary residence, including congregate shelters and transitional housing?	Yes No			
3. ADDITIONAL DOCUMENTATION: ☐ If you think you qualify for an approved preference for the Section 8 HCV ple the Preference Checklist indicating the preference for which you qualify for a	•			
verify. If you are applying to a Project-Based voucher, please complete the Waiting List Checklist indicating all the properties for which you'd like to apply.				
SIGN BELOW. Unsigned applications may be returned. By signing below, I certify that I understand that: ✓ Submitting false, or misrepresenting, information may result in losing my elig Housing Choice Voucher program. ✓ I need to notify the Housing Authorities if any information on this application	,			
 ✓ If I cannot be contacted at the last mailing address given, my name may be r the waiting list and I will have to reapply. ✓ I certify that I have attained the age of 18 yrs. or I am an emancipated minor a have the full legal capacity to act on my own behalf in the matter of contracts 	and therefore			
I certify that the information provided is accurate and complete and that I am at old or an emancipated minor.				

Vermont State Housing Authority (VSHA)

One Prospect Street, Montpelier, Vermont 05602 Phone: (802) 828-3295 or (802) 828-1991 Messages: 1-800-820-5119 Fax: (802) 828-2111

APPLICANT'S NAME (FIRST, MIDDLE, LAST)	

SOCIAL SECURITY NUMBER

	WAITING LIST CHECKLIST				
Please check a	Please check all the waiting lists for which you would like to apply.				
	PROJECT BASED				
ADDISON COU	JNTY Bedroo	om Sizes Available			
Bristol	☐ Hunt Farm Housing: EP Management (802) 775-1100	2 & 3 Bedroom			
Vorgonnos	Addison Housing: Addison Housing Works (802) 877-2626	1 & 3 Bedroom			
Vergennes	☐ Willow Apartments: Summit Properties (802) 846-5430 ELDERLY/DISABLED	1 Bedroom			
	☐ 11 Seminary Street: Addison Housing Works (802) 877-2626	2 & 3 Bedroom			
	☐ 15 Court Street: Addison Housing Works (802) 877-2626	0 & 1 Bedroom			
Middlobum	☐ Middlebury Commons: VSHA (802) 828 1045	1 Bedroom			
Middlebury	☐ North Pleasant Street Apartments Addison Housing Works (802) 877-2626	2, 3 & 4 Bedroom			
	☐ Pine Meadow Apartments: Addison Housing Works (802) 877-2626	1, 2 & 3 Bedroom			
	☐ Smith Housing: Addison Housing Works (802) 877-2626	1, 2 & 3 Bedroom			
Waltham	☐ McNight Lane: Addison Housing Works (802) 877-2626	2 & 3 Bedroom			
BENNINGTON	COUNTY Bedroo	om Sizes Available			
Arlington	☐ Battenkill North: Shires Housing (802) 442-8139	1, 2 & 3 Bedroom			
Bennington	☐ Woodland Station Housing LP: Shires Housing (802) 442-8139	2 & 3 Bedroom			
CALEDONIA COUNTY Bedroom Sizes Available					
Hardwick	Evergreen Manor: Rural Edge (802) 535-3555	2 & 3 Bedroom			
Haruwick	☐ Jeudevine: Rural Edge (802) 535-3555	1, 2, 3 & 4 Bedroom			
	☐ 101 Main Street (Matthewson Bldg): Rural Edge (802) 535-3555 ELDERLY	1 & 2 Bedroom			
Lyndonville	☐ 599 Main Street: Rural Edge (802) 535-3555	1 & 2 Bedroom			
	Olivia Place: Rural Edge (802) 535-3555	1 & 2 Bedroom			
Peacham	Peacham Housing: EP Management (802) 775-1100 ELDERLY/DISABLED	1 Bedroom			
South Ryegate	Lind Homes: Rural Edge (802) 535-3555	3 Bedroom			
Ct Johnshum	☐ Caledonia Housing Partnership: Rural Edge (802) 535-3555	1, 2, 3 & 4 Bedroom			
St. Johnsbury	☐ New Avenue: Rural Edge (802) 535-3555	0, 1 & 2 Bedroom			
West Burke	Burkeland Lane: Rural Edge (802) 535-3555	0 & 2 Bedroom			

CHITTENDEN	COUNTY	Bedroom Sizes Available		
	☐ Dover Place: Champlain Housing Trust (802) 862-6244	1, 2 & 3 Bedroom		
Burlington	Flynn Ave Coop: Champlain Housing Trust (802) 862-6244	1, 2 & 3 Bedroom		
	☐ Thayer Senior Housing: Cathedral Square (802) 859-8827	DERLY 1 & 2 Bedroom		
Colchester	Stuart Ave: Champlain Housing Trust (802) 862-6244	1, 2 & 3 Bedroom		
Essex Junction	☐ Whitcomb Terrace: Cathedral Square (802) 859-8827 ELDERLY/DISA	ABLED 1 Bedroom		
Heinsburg	☐ Kelley's Field: Cathedral Square (802) 859-8827	55+ 1 Bedroom		
Milton	☐ Elm Place: Cathedral Square (802) 859-8827	55+ 1 Bedroom		
Shelburne	Harrington Village: Champlain Housing Trust (802) 862-6244 ELDERLY/DISA	ABLED 1, 2 & 3 Bedroom		
Williston	☐ Whitney Hill Homestead: Cathedral Square (802) 863-2224	DERLY 1 & 2 Bedroom		
ESSEX COUNT	Υ	Bedroom Sizes Available		
Brighton	☐ Brighton Scattered: Rural Edge (802) 473-3937 ELDERLY/DISA	ABLED 2, 3 & 4 Bedroom		
Island Pond	☐ Mountain & Adler: Gervais (802) 723-6130	1 & 2 Bedroom		
FRANKLIN CO	UNTY	Bedroom Sizes Available		
Enosburg Falls	☐ Falls Housing: Champlain Housing Trust (802) 862-6244	1 & 2 Bedroom		
Georgia	☐ Hidden Pines: Champlain Housing Trust (802) 862-6244 ELDERLY/DI	SABLED 1 Bedroom		
	Hawk's Nest: Evergreen Real Estate (802) 527-9870 ELDERLY/DI	SABLED 1 & 2 Bedroom		
St. Albans	Lake & Maple: EP Management (802) 775-1100	2 & 3 Bedroom		
	☐ Welden Villa: VSHA (802) 828-1045 ELDERLY/DI	SABLED 1 Bedroom		
Richford	☐ Main Street Mill: EP Management (802) 775-1100	1 & 2 Bedroom		
GRAND ISLE C	GRAND ISLE COUNTY Bedroom Sizes Available			
Grand Isle	☐ Isle Lane: Champlain Housing Trust (802) 862-6244	1, 2 & 3 Bedroom		
LAMOILLE CO	UNTY	Bedroom Sizes Available		
Morrisville	Arthur's Main Street Housing: Downstreet (802) 476-4493	1 & 2 Bedroom		
ORANGE COU	NTY	Bedroom Sizes Available		
Dandalah	☐ Hedding Drive: Stewart Property Management (603) 641-2163	1 & 2 Bedroom		
Randolph	☐ Salisbury Square: Stewart Property Management (603) 641-2163	1, 2 & 3 Bedroom		
Bradford	☐ Waits River Housing: Downstreet (802) 476-4493 ELDERLY/DISA	ABLED 1, 2 & 3 Bedroom		
ORLEANS COU	INTY	Bedroom Sizes Available		
Derby	☐ Johns River Apartments: Rural Edge (802) 473-3093	1 & 2 Bedroom		
Newport	☐ Memphremagog Rentals: Spates (802) 334-2262	2 Bedroom		

RUTLAND COU	INTY Bedroom Sizes Available
Brandon	☐ Park Village Apartments: Summit Properties (802) 846-5430 1, 2 & 3 Bedroom
Fair Haven	Adams House: Housing Trust of Rutland County (802) 775-3139 ELDERLY/DISABLED 1 Bedroom
	☐ Columbian Avenue: Housing Trust of Rutland County (802) 775-3139 2, 3 & 4 Bedroom
Rutland	☐ Marble Street: Housing Trust of Rutland County (802) 775-3139 1 & 3 Bedroom
	Rutland Rehab Scattered Site: Housing Trust of Rutland County (802) 775-3139 1, 2 & 3 Bedroom
West Rutland	☐ Stanislaus Apartments: Housing Trust of Rutland County (802) 775-3139 1 & 2 Bedroom
WASHINGTON	COUNTY Bedroom Sizes Available
Cabot	☐ Cabot Commons: Downstreet (802) 476-4493 ELDERLY/DISABLED 1 & 2 Bedroom
Northfield	☐ Dogwood Glen: VSHA (802) 828-1045 1 & 2 Bedroom
Plainfield	☐ Hollister Hill: VSHA (802) 828-1045 1, 2 & 3 Bedroom
Waitsfield	Evergreen Place Senior Housing: Downstreet (802) 476-4493 ELDERLY/DISABLED 1 Bedroom
Waterbury	☐ Chase Block: Downstreet (802) 476-4493
Waterbury Center	☐ Green Mountain Seminary Apartments: Downstreet (802) 476-4493 1 & 2 Bedroom
WINDHAM CO	UNTY Bedroom Sizes Available
	☐ Bellows Falls Housing: Stewart Property Management (802) 463-9863 1, 2, 3 & 4 Bedroom
Bellows Falls	☐ Howard Block: Stewart Property Management (802) 463-9863 1 & 2 Bedroom
	☐ Pine Street: Stewart Property Management (802) 463-9863 1, 2, 3 & 4 Bedroom
	☐ 13 Canal Street: Windham Windsor Housing Trust (802) 246-2115 1, 2 & 3 Bedroom
	☐ Abbott Block: Stewart Property Management (802) 257-7616 1 & 2 Bedroom
	☐ Clark Street: Windham Windsor Housing Trust (802) 246-2115 2 & 3 Bedroom
	☐ Esteyville Housing: Windham Windsor Housing Trust (802) 246-2115 0, 1, 2, 3 & 4 Bedroom
Brattleboro	☐ Portfolio Enhancement I: Windham Windsor Housing Trust (802) 246-2115 0, 1, 2 & 3 Bedroom
	Red Clover Commons: Brattleboro Housing (802) 254-5590 ELDERLY/DISABLED 1 & 2 Bedroom
	☐ Westgate Allocated: Stewart Property Management (802) 257-7616 1, 2 & 3 Bedroom
	☐ Whetstone: Windham Windsor Housing Trust (802) 246-2115 1, 2 & 3 Bedroom
	☐ Wilder Building: Windham Windsor Housing Trust (802) 246-2115 1 Bedroom
Guilford	☐ Algiers: Windham Windsor Housing Trust (802) 246-2115 1, 2 & 3 Bedroom
Putney	☐ Noyes House: Windham Windsor Housing Trust (802) 246-2115 ELDERLY/DISABLED 0 & 1 Bedroom
West Brattleboro	☐ Western Avenue Housing: Windham Windsor Housing Trust (802) 246-2115 1, 2 & 3 Bedroom
West Dover	☐ Butterfield Housing: Stewart Property Management (802) 257-7616 ELDERLY/DISABLED 1 Bedroom
Westminster/ Chester	☐ Chester Gage Housing: Stewart Property Management (802) 463-9863 1 & 2 Bedroom

WINDSOR CO	JNTY Bedr	oom Sizes Available
Ludlow	☐ Black River Overlook: Stewart Property Management (802) 885-7885	1, 2 & 3 Bedroom
Droctorovillo	Freeman House: Stewart Property Management (802) 885-7885 ELDERLY/DISA	ABLED 1 Bedroom
Proctorsville	Proctorsville Green: Stewart Property Management (802) 885-7885	2 Bedroom
Corinatiold	☐ Southview: Stewart Property Management (802) 885-7885	1, 2 & 3 Bedroom
Springfield	☐ Westview Terrace: Springfield Housing (802) 885-4453	1, 2 & 3 Bedroom
	☐ Bridge & Main: VSHA (802) 828-1045	1 Bedroom
White River Jct.	☐ Colodney Building: VSHA (802) 828-1045 ELDERLY/DISABLED	1 Bedroom
	☐ Hartford Scattered Site: Twin Pines (802) 291-7000	1 & 2 Bedroom
	☐ Morale House: Twin Pines (802) 291-7000	1 & 2 Bedroom
	☐ Northwoods: VSHA (802) 828-1045	1, 2, 3 & 4 Bedroom
Windsor	☐ Union Square: Stewart Property Management (802) 674-9455	1, 2 & 3 Bedroom
Woodstock	☐ Safford Commons: Twin Pines (802) 291-7000	1, 2 & 3 Bedroom

APPLICANT'S	NAME (FIRST, MIDDLE, LAST)	SOCIAL SECURITY NUMBER	
	TENAN	T BASED	
	☐ Housing Choice Voucher (HCV)		
	PREFERENC	E SELECTION	
below, check th	he \square for the preference for which you e on the waiting list. You must include	Voucher and are eligible for any of the prefere our household qualifies. An approved preference de the individual who can verify your eligibility	ce could
If you're claimin	g preference 1, 2 or 3, please complete	e this section:	
Name of Agency w	ho can verify preference status:		
Name of Individua	l (if known) and title who can verify prefere	nce status:	
Phone # of Agency	y/Individual: Em	nail of Agency/Individual:	
1 DISPLACED E	AMILY PREFERENCE		
		nilies displaced from their Vermont home due to fire, flo I, state or federal agency. Please describe what happer	
2. MOVE-UP PRE	FERENCE		
	 or a Vermont state-funded, time-limite Been in the rental assistance program Certified to be in compliance with rent 	o meet the following criteria: enefits through a VSHA-administered rental assistance ped rental assistance program (such as VRS or (HOMES) of for at least 6 months at the time of application; and tal assistance program and tenancy requirements. articipating in the Emergency Motel Voucher Program	_
	Check which program below: VSHA Continuum of Care Program – Rapid	d Rehousing	
	☐ VSHA Continuum of Care Program – Perm	nanent Supportive Housing (Shelter + Care)	
	☐ VSHA Family Unification Program for Yout	h in Transition (FUP-Y)	
	☐ VSHA Fostering Youth to Independence (I	-YI)	
	CVOEO HOMES Voucher program		
	□ Vermont Rental Subsidy (VRS)□ Other:		
3. PREFERENCE	FOR NON-ELDERLY PERSONS WITH D	ISABILITIES TRANSITIONING OUT OF INSTITUT	IONS

This preference is available for non-elderly disabled families who are:

- Transitioning out of an institution or other segregated setting; or
 - At serious rick of institutionalization, are homeless, or at risk of becoming homeless.

4. VERMONT RESIDENT PREFERENCE

This preference is available for families who either live or work in the state of Vermont and can prove residency through a verified current physical address or verification from an employer.