

# Vermont State Housing Authority



www.vsha.org

*Please Reply To:*

*Central Office:*

- ☐ One Prospect Street  
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- ☐ Hillcrest Views  
Management Office  
3 Clyde Allen Drive, B7  
St. Albans VT 05478  
802/527-1071 (Voice)  
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- ☐ Middlebury Commons  
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249 Buttolph Drive  
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- ☐ Northwoods  
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## VERMONT STATE HOUSING AUTHORITY BOARD OF COMMISSIONERS -- REGULAR MEETING

May 21, 2025, at 11:00 A.M.

One Prospect St., Montpelier, VT 05602 and via TEAMS\*

### Agenda

1. Call to Order and Quorum
2. Meeting Agenda
3. Public Participation
4. **\*\*Minutes – 3/26/25 – Regular Meeting**
5. Secretary's Report
  - a. **\*\*VSHA Secretary's Report**
  - b. HFI Secretary's Report (informational)
  - c. Partnerships Independent Audit Reports (informational)
  - d. **\*\* Hollow Drive Transfer Resolution**
6. Executive Session
  - a. Mike Smith, Gallagher Flynn @ 11:15
7. Finances
  - a. **\*\* Financials**
  - b. **\*\* Procurement Policy**
8. Housing Program Administration
  - a. Updates
  - b. Annual Plan Update / Review of Process
  - c. **\*\*Cost Savings Action Plan**
9. Property & Asset Management
  - a. Updates
  - b. **\*\* Management Agreement**
10. Human Resources & Administration
  - a. **\*\* Approval of Policies:**  
**Workplace Lactation Support & Weapon-Free Workplace**
  - b. **\*\* Amendment to Loan Provisions**
11. Other
  - a. **\*\*Sargent Retirement Resolution**
12. Adjourn

### \*Microsoft Teams

Meeting ID: 270 588 648 204

Passcode: qL2bk2Mk

Dial in by phone: 1-469-998-7644

Phone Conference ID: 414 736 61#

### \*\*Requires Board Action

The next regular Board meeting is July 16, 2025

