

VERMONT STATE HOUSING AUTHORITY
SPECIAL MEETING MINUTES
December 21, 2023

1. Roll Call

The Special meeting of the Board of Commissioners of the Vermont State Housing Authority was held remotely via Zoom. The meeting was called to order at 12:43 p.m. by Chair Alex Farrell; and upon roll call, the following Commissioners answered present: Caryn Feinberg, Mary Houghton, Linda Joy Sullivan. Absent: Aaron Jones, Cory Richardson, Jo Ann Troiano.

Staff present: Kathleen Berk, Executive Director/Secretary; Kelly Pembroke, Director of Finance & Information Systems; Susan Kuegel, Director of Property and Asset Management; Ellen Danahy Liptak, Director of HR & Administration.

Guest: David Muzzey, HFI Board Director

2. Meeting Agenda

No changes

3. Public Participation

None

4. Resolution for Transfer of Mobile Home Parks

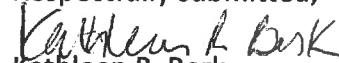
Feinberg moved, seconded by Houghton, that the following resolution be adopted:

RESOLUTION NO. 1: that pursuant to the terms of HFI Governance Reorganization Agreement dated as of June 22, 2023, the Board of Commissioners hereby authorizes the Executive Director to (i) negotiate, execute, and deliver all documents in furtherance of the transfer of the thirteen mobile home parks as described in Exhibit A attached hereto from the Vermont State Housing Authority to The Housing Foundation, Inc., including without limitation all tax forms, consents, covenants, mortgages, and certification; (ii) make delivery of all documents necessary to the transfers; (iii) accept delivery of all related documents; (iv) pay all expenses, tax obligations, and other closing charges in connection with the transfers, and (v) perform any pre- and post-closing obligations in connection therewith. All prior acts of the Executive Director or any other Authority employee or representative undertaken in connection with said acquisition are hereby ratified and affirmed.

The motion passed unanimously.

With no other business, the meeting was adjourned at 12:47 p.m.

Respectfully submitted,


Kathleen R. Berk
Secretary

/edl

