

**VERMONT STATE HOUSING AUTHORITY  
SPECIAL MEETING MINUTES  
BOARD STRATEGIC PLANNING  
November 17, 2023**

**1. Roll Call**

The Special Meeting of the Board of Commissioners of the Vermont State Housing Authority was called to order at 1:00 p.m. by Vice Chair Cory Richardson; and upon roll call, the following Commissioners answered present: Alex Farrell (arrived 1:05 p.m.), Mary Houghton, Cory Richardson, Linda Joy Sullivan, Jo Ann Troiano. Absent: Caryn Feinberg, Aaron Jones.

Staff present: Kathleen Berk, Executive Director/Secretary; Ellen Danahy Liptak, Director of HR & Administration.

Guest: Melanie Goodman, Facilitator, Youth Catalytics

**2. Meeting Agenda**

No changes to the meeting agenda.

**3. Public Participation - No members of the public were present.**

**4. Executive Session**

Chair Farrell asked for a motion to go into executive session:

WHEREAS the Board will participate in a retreat for a strategic planning session; and WHEREAS, premature general public knowledge would clearly put the Authority at a substantial disadvantage;

NOW THEREFORE, the Board shall discuss strategic planning in Executive Session.”

➤ Troiano made a motion to go into Executive Session, seconded by Houghton, and the Board entered Executive Session at 1:07 p.m.

➤The Board came out of executive session on a motion by Troiano, second by Houghton, and the meeting was adjourned at 3:36 p.m. with no action taken.

Respectfully submitted,



Kathleen Berk  
Executive Director/Secretary

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