

**VERMONT STATE HOUSING AUTHORITY
SPECIAL MEETING MINUTES
BOARD RETREAT
September 15, 2023**

1. Roll Call

The Special Meeting of the Board of Commissioners of the Vermont State Housing Authority was called to order at 9:20 a.m. by Chair Alex Farrell; and upon roll call, the following Commissioners answered present: Aaron Jones Absent: Cory Richardson, Linda Joy Sullivan, Jo Ann Troiano, Caryn Feinberg.

Staff present: Kathleen Berk, Executive Director/Secretary; Kelly Pembroke, Director of Finance & Information Systems; Susan Kuegel, Director of Property & Asset Management; Ellen Danahy Liptak, Director of HR & Administration; Christopher Trombly, Managing Director, Community Development; Lauri Arsenault & Ann Morrill, Sr. Accountants; Daniel Blankenship, Homeless Service Coordinator & Policy Director; Iris Gilbert, Property & Compliance Manager; Samantha Green, Director, Program Operations; Caprice Hover, Special Programs Manager; Tyson Leno, Director, Maintenance; Tyler Maas, Director, Special Programs; and, Bethany Lunn & Elizabeth Whitmore, Directors, Rental Assistance.

2. Meeting Agenda

No changes to the meeting agenda.

3. Public Participation - No members of the public were present.

4. Executive Session

Chair Farrell read the following "I move that the Board adopt the following Resolution: WHEREAS the Board will participate in a retreat for a strategic planning session; and WHEREAS, premature general public knowledge would clearly put the Authority at a substantial disadvantage; NOW THEREFORE, the Board shall discuss strategic planning in Executive Session."

- Jones made a motion to go into Executive Session, seconded by Farrell, and the Board entered Executive Session at 9:21 a.m. Farrell noted that there was no board quorum.

The Board came out of executive session and the meeting was adjourned at 4:02 p.m. with no action taken.

Respectfully submitted,



Kathleen Berk
Executive Director/Secretary
/edl

