

Vermont State Housing Authority



www.vsha.org

Please Reply to:

Central Office:

- One Prospect Street
Montpelier
VT 05602-3556
802/8283295 (Voice)
800/798-3118 (TTY)
800/820-5119 (Messages)
802/828-3248 (Fax)

Regional Offices:

- Hillcrest Views
Management Office
1 Clyde Allen Drive, B7
St. Albans VT 05478
802/527-1071 (Voice)
802/824-0301 (Fax)
- Middlebury Commons
Management Office
249 Buttolph Drive
Middlebury VT 05753
802/388-1005 (Voice)
802/388-1719 (Fax)
- Northwoods
Management Office
95 Templeton Avenue
White River Jct. VT
05001
802/295-8883 (Voice)
802/295-8884 (Fax)



TO: All PHA's

FROM: Kelli Robinson, Housing Programs Administration Director

AMENDED: May 31, 2023
DATE: May 16, 2023

SUBJECT: **Notice of Change in Portability Administrative Fees effective June 1, 2023**

Vermont State Housing Authority will bill and pay PHAs using the **CY 2023 Admin Fee Rates Tables** based on HUD's Notice on May 11, 2023.

VSHA CY 2023 Column B Rate is \$106.48

In accordance with HUD regulations, Vermont State Housing Authority will pay Administrative Fees to receiving Housing Authorities as follows:

80% of PHA's column B Rate: ($\$106.48 * 80\%$) = \$85.18

OR

100% of Receiving HA's column B Rate

Whichever is less

Multiplied by current national proration factor (89.5%)

Effective June 1, 2023, Vermont State Housing Authority's Administrative Fee for outgoing portability tenants will be \$76.24.

If we are the receiving housing authority, 89.5% of our Administrative Fee is \$95.29.

Please update your records to reflect this change and bill us accordingly.

Sincerely,

Kelli Robinson

Kelli Robinson

Director, Housing Programs Administration

P: (802) 828-3018

E: kelli@vsha.org