

**VT State Housing Authority (VSHA)
Rental Housing Stabilization Program (RHSP) "Money to Move Program"
Joint Application by Prospective Tenant and Landlord Page 1**



1. Information about landlord

Landlord's Legal Business Entity Name (For example, Individual/Sole Proprietor, Corporation, Partnership, LLC as shown on your tax return): _____

Landlord Phone Number: _____ Landlord Email: _____

Is the owner of this property a resident of Vermont? (this will not affect eligibility) Yes No

2. Information about unit and money required to move into unit

Address of unit: _____ # of bedrooms: _____ Monthly rent: \$ _____

Required security deposit: \$ _____ Is last month's rent required to move in? Yes No

Required advance rent for this tenant: \$ _____ (Total cannot be more than number of months before 1/1/21.)

TOTAL required for this tenant to move in: \$ _____ Expected move-in date: _____

3. Landlord certifications (Landlord: Initial each to verify that you have read them.)

_____ I agree to accept *the lesser of* contract rent charged, as stated above, or the Vermont State Housing Authority's payment standard for the size unit. I understand that the security deposit and last month's rent will also be determined by this formula.

_____ I certify that to the best of my knowledge and belief there are no violations of the Rental Housing Health Code. (See https://www.healthvermont.gov/sites/default/files/REG_Rental_Housing_Code.pdf)

_____ I certify that I will not increase the contract rent before January 1, 2021 or when the rental agreement ends, whichever is later.

_____ I certify that I will not discriminate against the tenants on the basis of race, color, national origin or ethnicity, religion, disability, minor children, sex, gender identity, sexual orientation, abuse, sexual assault or stalking, age receipt of public assistance or marital status.

_____ I certify that if I receive notice by [date] _____ that VSHA will pay the above TOTAL, I will allow the tenant to move in on [date] _____.

_____ I certify I will not evict the tenant for non-payment of rent prior to January 1, 2021.

_____ I certify that when the tenant leaves, I will refund the security deposit to the tenant in accordance with 9 VSA § 4461.

_____ I certify that if I have received advance rent and the tenant vacates the unit with any months remaining before January 1, 2021, I will refund VSHA the rent for the remaining months.

_____ I am sending IRS W-9 (<https://www.irs.gov/pub/irs-pdf/fw9.pdf>), the VSHA Direct Deposit form and a voided check with this completed application.

For VSHA Use Only:

Program Approval

Accounting

Approved for Payment: _____ Payment amount \$ _____

Date Paid: _____

Initial _____

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4. Landlord signature

I hereby declare that the above information is true and accurate to the best of my knowledge and belief and am signing under penalty of perjury under Vermont law. I am signing by electronically entering my name below or providing an original signature. I understand certain information on this form may be shared with my tenant.

/s/ _____ Date: _____

5. Information about tenant

Tenant First Name: _____ Tenant Last Name: _____

Tenant Phone number: _____ Tenant Email: _____

Number of people living in your household: _____

Names of people living in your household:

6. Tenant certification (Tenant: Answer first question then initial others to verify that you have read them.)

I need this new rental unit because: _____

_____ At this time, this is the only application that I or any other person in my household is submitting to this or any other program for help to move to a new rental unit.

_____ To the best of my knowledge and belief there are no violations of the Rental Housing Health Code, or, if there are, I will grant the landlord access to make repairs within 30 days.

(See https://www.healthvermont.gov/sites/default/files/REG_Rental_Housing_Code.pdf)

_____ I understand that VSHA will make payments directly to my landlord.

_____ I understand that my landlord agrees not to take any action to evict me for nonpayment of rent before January 1, 2021.

_____ I understand my landlord will not raise my rent before January 1, 2021, or when my rental agreement ends, whichever is later.

7. Click link to tenant demographic survey (optional) https://www.surveymonkey.com/r/RHSP_Tenant_Demographics

8. Tenant signature

I hereby declare that the above information is true and accurate to the best of my knowledge and belief and am signing under penalty of perjury under Vermont law. I am signing by electronically entering my name below or providing an original signature. I understand certain information on this form may be shared with my landlord.

/s/ _____ Date: _____

For VSHA Use Only:

Program Approval

Accounting

Approved for Payment: _____ Payment amount \$ _____

Date Paid: _____

Initial _____