***INSERT AGENCY LETTERHEAD***

***INSERT DATE***

RE: VT0024L1T001709/VT State Housing Authority/Shelter+Care Statewide (VSHA S+C SW FY17) – Annual Performance Report

To Whom It May Concern,

Below is a list of aggregate values of expended actual services provided by our agency in the form of a match (or provided by another agency with a provided & signed MOU) to VSHA Shelter+Care Program participants during the grant term (6/1/18 – 5/31/19):

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| **Eligible Services for Match** |

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| **Value ($)** |

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| --- |
| Outreach |

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| Case management |

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| Life skills (outside of case management) |

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| Alcohol and drug abuse services |

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| Mental health services |

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| AIDS-related services |

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| Other health care services |

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| Education |

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| Housing placement |

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| Employment assistance |

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| Child care |

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| Transportation |

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| Legal |

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| **TOTAL (actual services provided)** |

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Sources of Funds for Services:

* ***INSERT Type of Source & Amount***
* ***INSERT Type of Source & Amount***

Sincerely,

***TITLE (Financial Director, Executive Director, Other Authorized Signer)***