



# Vermont State Housing Authority 1 Prospect Street Montpelier, VT 05602

Phone: 802-828-1991; Message Line: 1-800-820-5119; TTY: 1-800-798-3118

#### **Project Based Voucher Program: Pre application for assistance**

Thank you for your interest in the Project Based Voucher Program. Please make sure to read the instructions below prior to submitting your application as there is important information for you to be aware of.

#### PLEASE KEEP THESE INSTURCTIONS FOR YOUR RECORDS

- Vermont State Housing Authority operates the Project Based Voucher (PBCV) Program in partnership with private and for profit property owners.
- Administration of the PBV program is done primarily through telephone, mail and electronic correspondence. If you have questions feel free to contact the Intake Department directly. If you would like to meet with staff it is best to call for an appointment to insure availability.
- If you or anyone in your family is a person with disabilities and you need a reasonable accommodation to complete this application, please refer to the "Notice of Right to Reasonable Accommodation" on page 2.
- Vermont State Housing Authority will provide free interpretation services to clients who have limited English Proficiency.
- If you move and do not update your address, your file may be inactivated during our update. You will need to reapply.
- Please answer all questions on the application form. Do not leave any questions blank. If a question does not apply to you, please write "none". All Yes or No questions must be checked (v).
- If you need more space to answer a question, please attach one or more pages to the application.
- Unless specifically indicated, all questions in this application apply to all members of the household.
- All information that you provide on this application must be true and complete. It is a violation of federal and state criminal law to make false statements on an application for housing assistance. Vermont State Housing Authority will verify information through computer matching with other federal agencies through HUD's Upfront Income Verification (UIV) process. If you do not understand a question, please call the Intake Department.
- The legal head of household and all adults 18 and over must sign and date the application.
- Criminal background checks and sex offender registration checks on all adult household members (including live-in aides) will be completed before determining final eligibility.

#### To qualify for housing assistance an applicant must:

- Have an annual income at the time of admission that does not exceed the income limit established by the Department of Housing and Urban Development (HUD).
- Meet the HUD requirements for citizenship or immigration status.
- Provide a copy of Social Security cards for all family members when requested.
- Pay any money owed to VSHA or any other housing authority.
- Not be subject to lifetime sex offender registration requirements.

#### **PARTI**

- Sign authorization forms in order to verify eligibility requirements.
- Not have any household members who have engaged in any criminal activity that threatens the health, safety, or right to peaceful enjoyment of the premises by other residents.
- Not have any household members who have engaged in any drug-related or violent criminal activity.

**RETURN COMPLETED APPLICATION (PART II & Part III) TO:** VERMONT STATE HOUSING AUTHORITY, 1 PROSPECT St Montpelier, VT 05602

#### **Notice Of Right To Reasonable Accommodation**

A Reasonable Accommodation is intended to enable a person with a disability to have equal access to and enjoyment of the housing programs administered by the Vermont State Housing Authority (VSHA) through changes to either rules, policies or procedures. VSHA is obligated to make an accommodation that is reasonable, provided that doing so does not present an undue financial and administrative burden and has an identifiable relationship to the individual's disability.

If you have a disability and you need:

- an exception, change or adjustment in our rules, policies, practices or services that would make it easier for you to apply for or participate in our programs,
- a change in the way we communicate with you or give you information, You may ask for this kind of exception, change or adjustment, which we call a Reasonable Accommodation.

If you verify you have a disability, if your request is reasonable and financially and administratively possible, we will try to make the changes you request.

If you need assistance in making your Request for a Reasonable Accommodation, VSHA staff will be happy to provide help.

We will review your request and give you an answer in 10 working days unless there is a problem getting all the information we need or unless you agree to a longer time. We will let you know if we need more information or verification from you or if we would like to talk to you about other ways to meet your needs.

If we turn down your request, we will explain the reasons and you can give us more information if you think that will help.

To request a Reasonable Accommodation:

- Call 1-802-828-1991
- Call 1-800-798-3118 (TTY line)
- Write to Vermont State Housing Authority, 1 Prospect St, Montpelier, VT 05602
- Email contact@vsha.org
- Message Line: 1-800-820-5119

If you need help completing the reasonable accommodation form, or if you would like to submit a request in some other way, please let us know.

# PART II: Return this Section to VSHA



# Vermont State Housing Authority Project Based Voucher Program Pre-Application for Rental Assistance



1 Prospect St. Montpelier VT 05602 Phone: 802-828-1991; Message: 1-800-820-5119; TTY: 1-800-798-3118

Name: (head of household)		Email:		
(Street Address)	(City)	(State)	(Zip)	
Mailing Address (if different from about	ve)			
Home Phone:	Cell:	Work		
Social Security Number:	Date of Birth			
	Diameter Control of Control			
	•	or Head of Household:		
Gender: □Male □Female  Disabled: □Yes □No	☐Prefer not to d	isclose		
Do you speak English:	□Not Well	□Not at all		
Do you speak another language other than English at home? ☐ Yes ☐ No				
If so, which language?				
Have you ever served in the U.S. Arme or Reserves)? □Yes □No	•	avy, Air Force, Marine Corps,	•	
I give VSHA Permission to share my na	me with the Vetera	ans Administration Medical Co	enter? □Yes □No	
Please check all that apply: \( \subseteq \text{White} \) \( \partial \text{Non-Hispanic} \)	⊐African American	□Asian □American Indian	□Alaska Native □Hispanic	
I am applying	g for: □Project Bas	ed Voucher	ehab	
Please check the boxes in Part III, to along with Part II of the Pre-	· ·	ty and bedroom size your ho ut this we are unable to proc	•	

# PART II: Return this Section to VSHA

#### Please answer the following questions:

	e of spouse or co- a. List the name(		d Rirthdate(s	of all neonle wh	 no will live in the unit:
	List the hame	o, dender o, an	a bii tiidate(5)	, or an people wi	To will live in the diffe.
	Name		Gender	DOB	
	Name		Gender	DOB	
	Name		Gender	DOB	
	Name		Gender	DOB	
	Name		Gender	DOB	
	Name		Gender	DOB	
	Name	-	Gender	DOB	
false or fraud	dulent statement to a	ny department or a I to repay all overp	gency of the Uni	ited States. If this fo ance you received; f	nowingly and willingly making a print contains false or incomplete fined up to \$10,000; imprisoned
for up to 5 ye	sehold signature	Date	Spo	ouse, Co-head, O	other Adult Date

retain to voint with propertie	.3/ BCG100111 312C 1	Halcacca		
Properties with Elderly/disabled are				
designated housing for persons over the age				
of 62 or those who are disabled.				
		Location	Property	
	□ 2 Bedroom	5	Bristol Family Housing	
Addison County	□ 3 Bedroom	Bristol	ACCT: 802-877-3749	
	□ 0 Bedroom	. a: 1 II 1	Court Street Apartments	
	□ 1 Bedroom	Middlebury	ACCT: 802-877-3749	
	□ 2 Bedroom		McKnight Ln	
	□ 3 Bedroom	Waltham	ACCTL 802-877-3749	
Elderly/Disabled	□ 1 Bedroom	Middlebury	Middlebury Commons VSHA: 802-828-1045	
			V3HA. 602-626-1043	
	□ 2 Bedroom	N 4 i al al la la como	North Pleasant Street Apts	
	☐ 3 Bedroom ☐ 4 Bedroom	Middlebury	ACCT: 802-877-3749	
	□ 1 Bedroom	N 4 i al al la la como	Pine Meadow Apartments	
	☐ 2 Bedroom☐ 3 Bedroom	Middlebury	Maloney Properties: 802-472-5016	
	□ 2 bedroom	Middlebury	Seminary Street Apartments ACCT: 802-877-3749	
	□ 3 Bedroom		ACC1: 802-877-3749	
	□ 1 Bedroom	N 4: al all a la como	Smith Housing	
	☐ 2 Bedroom☐ 3 Bedroom	Middlebury	ACCT: 802-877-3749	
	□ 1 Bedroom	Middlebury	Vergennes Housing	
	□ 3 Bedroom	,	ACCT: 802-877-3749	
Elderly/Disabled	□ 1 Bedroom	Vergennes	Willow Apartments	
,		- 0	Summit PM: 802-846-5430	
Baratan Garat	□ 1 Bedroom	Bennington/	Battenkill North	
Bennington County	<ul><li>□ 2 Bedroom</li><li>□ 3 Bedroom</li></ul>	Arlington	Shires Housing: 802-442-8139	
	□ 2 Bedroom		Donat Street	
	□ 3 Bedroom	Bennington	Depot Street Shires Housing: 802-442-8139	
	= 5 Ded. 55		Simes fredsing. GGZ 11Z GZGS	
	□ 1 Bedroom		101 Main Street (Mathewson)	
Caledonia County	□ 2 Bedroom	Lyndonville	Rural Edge: 802-535-3555	
	□ 1 Bedroom		599 Main St	
	□ 2 Bedroom	Lyndonville	Rural Edge: 802-535-3555	
	□ 2 Bedroom	Lyndonville	86 Raymond Street	
	□ 4 Bedroom	,	Rural Edge: 802-535-3555	
	□ 2 Bedroom	Hardwick	Evergreen Manor	
	□ 3 Bedroom	TIGICIVICK	Alliance Property Management	

			802-899-3400
	□ 1 Bedroom □ 2 Bedroom	Lyndonville	Lyndon Housing Rural Edge: 802-535-3555
Elderly/Disabled	□ 1 Bedroom	Peacham	Peacham Housing EP Management: 802-878-7000
	□ 2 Bedroom	St Johnsbury	Memphremagog Rentals 802-334-2262
	<ul><li>□ 1 Bedroom</li><li>□ 2 Bedroom</li><li>□ 3 Bedroom</li><li>□ 4 Bedroom</li></ul>	St. Johnsbury	Caledonia Housing Rural Edge: 802-535-3555
Chittenden County	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Burlington	Flynn Ave Coop Champlain Housing Trust: 862-6244
Elderly/Disabled	□ 1 Bedroom	Milton	Elm Place Cathedral Square: 802-863-2224
Elderly/Disabled	□ 1 Bedroom □ 2 Bedroom	Burlington	Thayer Housing Cathedral Square: 802-863-2224
	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Colchester	Arbor Gardens I EP Management: 802-878-7000
Elderly/Disabled	□ 1 Bedroom	Essex JCT	Whitcomb Terrace Cathedral Square: 802-863-2224
Elderly/Disabled	□ 1 Bedroom □ 2 Bedroom	Milton	School Street Manor Simplicity PM: 802-861-6468
Elderly/Disabled	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Shelburne	Harrington Village Cathedral Square: 802-863-2224
Elderly/Disabled	□ 0 Bedroom □ 1 Bedroom	Winooski	Genest Building Farrell: 802-863-0224
Essex County	□ 2 Bedroom □ 3 Bedroom □ 4 Bedroom	Brighton	Brighton Scattered Rural Edge: 802-535-3555
Elderly/Disabled & Family	□ 1 Bedroom □ 2 Bedroom	Island Pond	Alder/Mountain MG Contracting: 802-723-6130

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Franklin County	□ 1 Bedroom □ 2 Bedroom	St. Albans	Driscoll Block Americanadian LLC: 802-527-2300
	□ 1 Bedroom □ 2 Bedroom	Enosburg Falls	Falls Housing LP Champlain Housing Trust: 862-6244
Elderly/Disabled	□ 1 Bedroom	Fairfax	Hidden Pines Champlain Housing Trust: 802-862-6244
Elderly/Disabled	□ 0 Bedroom	Franklin	Franklin Carriage House Franklin Homestead: 802-285-2944
	□ 1 Bedroom □ 2 Bedroom	Richford	Main Street Mill Alliance Property Management: 802-899-3400
Elderly/Disabled	□ 1 Bedroom □ 2 Bedroom	St Albans	Hawk's Nest 802 PM: 802-879-6507
Elderly/Disabled	□ 1 Bedroom	St. Albans	Welden Villa Apartments VSHA: 802-828-1045
Grand Isle County Service Enriched	☐ 1 Bedroom☐ 2 Bedroom☐ 3 Bedroom	Grand Isle	Isle Lane Champlain Housing Trust: 862-6244
Lamoille County	□ 1 Bedroom □ 2 Bedroom	Morrisville	Arthur's Main St. Housing Alliance Property Management: 802-899-3400
Orange County  Service Enriched	<ul><li>□ 1 Bedroom</li><li>□ 2 Bedroom</li><li>□ 3 Bedroom</li></ul>	Bradford	Waits River Housing DOWNSTREET: 802-476-4493
Elderly/Disabled	□ 0 Bedroom □ 1 Bedroom	Chelsea	The Gardens TGWS: 802-433-1600
	□ 1 Bedroom □ 2 Bedroom	Randolph	Hedding Drive Stewart PM: (603) 641-2163
	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Randolph	Salisbury Square Stewart PM: (603) 641-2163
Orleans County	□ 1 Bedroom □ 2 Bedroom	Derby	Derby Housing Rural Edge: 802-535-3555
Elderly/Disabled	<ul><li>□ 1 Bedroom</li><li>□ 2 Bedroom</li></ul>	Derby	Hotel/ Kidder Rural Edge: 802-535-3555

	□ 2 Bedroom	Newport	Memphremagog rentals 802-334-2262
	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Newport Ctr	Choquette Scattered Sites 802-334-6304
Rutland County  Service Enriched  Elderly/Disabled	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Brandon	Parkvillage Apartments Summit PM: 802-846-5430
Elderly/Disabled	□ 1 Bedroom	Fair Haven	Adams House Housing Trust of Rutland County: 802-775-3139
Elderly/Disabled	□ 1 Bedroom	Fair Haven	Parkview Apartments John Hamel: 802-349-5225
	□ 2 Bedroom □ 3 Bedroom	Rutland	Columbian Avenue Housing Trust of Rutland County: 802-775-3139
	□ 3 Bedroom	Rutland	Marble Street Housing Trust of Rutland County: 802-775-3139
	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Rutland	Rutland Rehab Scattered Site Housing Trust of Rutland County: 802-775-3139
	□ 2 Bedroom	West Rutland	Kazon Building TPM: 802-496-9400
	□ 1 Bedroom □ 2 Bedroom	West Rutland	Stanislaus Apartments Housing Trust of Rutland County: 802-775-3139
Washington County Service Enriched	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Barre	Good Neighbors DOWNSTREET: 802-476-4493
Elderly/Disabled	□ 1 Bedroom □ 2 Bedroom	Cabot	Cabot Commons DOWNSTREET: 802-476-4493
Service Enriched	□ 1 Bedroom □ 2 Bedroom	Northfield	Dogwood Glen I VSHA: 802-828-1045
Service Enriched	□ 2 Bedroom □ 3 Bedroom	Plainfield	Hollister Hill Apartments VSHA: 802-828-1045
Elderly/Disabled	□ 1 Bedroom	Waitsfield	Evergreen Place Senior Housing DOWNSTREET: 802-476-4493
Elderly/Disabled	□ 1 Bedroom	Waterbury	Stimson & Graves Building DOWNSTREET: 802-476-4493

	□ 1 Bedroom □ 2 Bedroom	Waterbury Ctr.	Green Mountain Seminary Apts DOWNSTREET: 802-476-4493
Windham County	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Bellows Falls	Bellows Falls Housing Stewart PM: (603) 641-2163
	□ 1 Bedroom □ 2 Bedroom	Bellows Falls	Howard Block Stewart PM: (603) 641-2163
	□ 1 Bedroom □ 2 Bedroom □ 4 Bedroom	Bellows Falls	Pine Street Stewart PM: (603) 641-2163
	□ 2 Bedroom □ 3 Bedroom	Brattleboro	Clark Street W-WHT-(802) 254-4604
	□ 1 Bedroom □ 2 Bedroom	Brattleboro	Abbott Block Stewart PM: (603) 641-2163
	□ 2 Bedroom	Brattleboro	Canal Street Apartments W-WHT-(802) 254-4604
Service Enriched	□ 0 Bedroom □ 1 Bedroom □ 2 Bedroom □ 3 Bedroom □ 4 Bedroom	Brattleboro	Esteyville Housing W-WHT-(802) 254-4604
	□ 0 Bedroom □ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Brattleboro	Portfolio Enhancement I W-WHT-(802) 254-4604
	□ 0 Bedroom □ 1 Bedroom □ 2 Bedroom	Brattleboro	Portfolio Enhancement II W-WHT- (802) 254-4604
	□ 1 Bedroom	Brattleboro	The Wilder Building W-WHT-(802) 254-4604
	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Brattleboro	Westgate Allocated Stewart PM: (603) 641-2163
	□ 2 Bedroom □ 3 Bedroom	Brattleboro	Westgate Bond Stewart PM: (603) 641-2163
	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Brattleboro	Whetstone W-WHT-(802) 254-4604
Elderly/Disabled	□ 1 Bedroom □ 2 Bedroom	Brattleboro	Red Clover Commons Brattleboro Housing Authority (802) 254-5590
	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Guilford	Algiers W-WHT-(802) 254-4604

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Elderly/disabled	□ 0 Bedroom	Putney	Noyes House W-WHT-(802) 254-4604
,	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	W Brattleboro	Western Avenue Housing W-WHT-(802) 254-4604
Elderly/Disabled	□ 1 Bedroom	W. Dover	Butterfield Elderly Housing Stewart PM: (603) 641-2163
Windsor County	□ 1 Bedroom □ 2 Bedroom	Chester	Chester Gage Stewart PM: (603) 641-2163
Elderly/Disabled	□ 1 Bedroom	Hartford	Colodny Building VSHA: 802-828-1045
Service Enriched	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Ludlow	Black River Overlook Stewart PM: (603) 641-2163
Elderly/Disabled	□ 1 Bedroom	Proctorsville	Freeman House Stewart PM: (603) 641-2163
	□ 1 Bedroom	White River Jct	Bridge & Main VSHA: (802)828-1045
	□ 2 Bedroom	Proctorsville	Proctorsville Green Stewart PM: (603) 641-2163
	<ul><li>□ 1 Bedroom</li><li>□ 2 Bedroom</li><li>□ 3 Bedroom</li></ul>	Woodstock	Safford Commons Twin Pines: (802)291-7000
	<ul><li>□ 1 Bedroom</li><li>□ 2 Bedroom</li><li>□ 3 Bedroom</li></ul>	Springfield	Southview Stewart PM: (603) 641-2163
	<ul><li>□ 1 Bedroom</li><li>□ 2 Bedroom</li><li>□ 3 Bedroom</li></ul>	Springfield	Westview Terrace Springfield Housing: 802-885-4905
	□ 1 Bedroom □ 2 Bedroom	White River Jct	Hartford Scattered-PBV Twin Pines: (802)291-7000
	□ 1 Bedroom □ 2 Bedroom	White River Jct	Morale House Twin Pines: 802-291-7000
Service Enriched	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom □ 4 Bedroom	White River Jct	Northwoods VSHA: 802-828-1045
Service Enriched	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Windsor	Union Square Stewart PM: (603) 641-2163

Return to VSHA with properties/bedroom size indicated

#### **Moderate Rehabilitation Property Option:**

The following Mod Rehab Properties have vacancies from time to time. If you choose to live in one of these units, you will pay 30% of your monthly adjusted income towards rent and utilities. The Mod Rehab program is not funded from the same monies as Housing Choice Voucher program, so you cannot take your assistance with you if you move from the property. You may remain on the Housing Choice Voucher waiting list while living in one of these units.

		<u>Location</u>	Property
Caledonia County	□ 0 Bedroom □ 1 Bedroom □ 2 Bedroom	St. Johnsbury	Depot Square Apartments: (802) 748-4330
Orange County	□ 2 Bedroom □ 3 Bedroom	Wells River	Ottati apartments EP Management: 802-775-1100
Washington County	□ 1 Bedroom □ 2 Bedroom □ 3 Bedroom	Northfield	Vine St: Alan Ritchie 224-6254
Lamoille County	□ 2 Bedroom □ 3 Bedroom	Morrisville	Sunset Apartments Phyllis Houle: 802-888-4021