

PART I



Vermont State Housing Authority
1 Prospect Street Montpelier, VT 05602
Phone: 802-828-1991; Message Line: 1-800-820-5119; TTY: 1-800-798-3118

Project Based Voucher Program: Pre application for assistance

Thank you for your interest in the Project Based Voucher Program. Please make sure to read the instructions below prior to submitting your application as there is important information for you to be aware of.

PLEASE KEEP THESE INSTRUCTIONS FOR YOUR RECORDS ALONG WITH PART III

Only return Part II to VSHA

- Vermont State Housing Authority operates the Project Based Voucher (PBCV) Program in partnership with private and for profit property owners.
- Administration of the PBV program is done primarily through telephone, mail and electronic correspondence. If you have questions feel free to contact the Intake Department directly. If you would like to meet with staff it is best to call for an appointment to insure availability.
- If you or anyone in your family is a person with disabilities and you need a reasonable accommodation to complete this application, please refer to the "Notice of Right to Reasonable Accommodation" on page 2.
- Vermont State Housing Authority will provide free interpretation services to clients who have limited English Proficiency.
- If you move and do not update your address, your file may be inactivated during our update. You will need to re-apply.
- Please answer all questions on the application form. Do not leave any questions blank. If a question does not apply to you, please write "none". All Yes or No questions must be checked (V).
- If you need more space to answer a question, please attach one or more pages to the application.
- Unless specifically indicated, all questions in this application apply to all members of the household.
- All information that you provide on this application must be true and complete. It is a violation of federal and state criminal law to make false statements on an application for housing assistance. Vermont State Housing Authority will verify information through computer matching with other federal agencies through HUD's Upfront Income Verification (UIV) process. If you do not understand a question, please call the Intake Department.
- The legal head of household and all adults 18 and over must sign and date the application.
- Criminal background checks and sex offender registration checks on all adult household members (including live-in aides) will be completed before determining final eligibility.

To qualify for housing assistance an applicant must:

- Have an annual income at the time of admission that does not exceed the income limit established by the Department of Housing and Urban Development (HUD).

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- Meet the HUD requirements for citizenship or immigration status.
- Provide a copy of Social Security cards for all family members when requested.
- Pay any money owed to VSHA or any other housing authority.
- Not be subject to lifetime sex offender registration requirements.
- Sign authorization forms in order to verify eligibility requirements.
- Not have any household members who have engaged in any criminal activity that threatens the health, safety, or right to peaceful enjoyment of the premises by other residents.
- Not have any household members who have engaged in any drug-related or violent criminal activity.

RETURN COMPLETED APPLICATION (PART II) TO: VERMONT STATE HOUSING AUTHORITY, 1 PROSPECT St Montpelier, VT 05602

Notice Of Right To Reasonable Accommodation

A Reasonable Accommodation is intended to enable a person with a disability to have equal access to and enjoyment of the housing programs administered by the Vermont State Housing Authority (VSHA) through changes to either rules, policies or procedures. VSHA is obligated to make an accommodation that is reasonable, provided that doing so does not present an undue financial and administrative burden and has an identifiable relationship to the individual's disability.

If you have a disability and you need:

- an exception, change or adjustment in our rules, policies, practices or services that would make it easier for you to apply for or participate in our programs,
- a change in the way we communicate with you or give you information,

You may ask for this kind of exception, change or adjustment, which we call a Reasonable Accommodation.

If you verify you have a disability, if your request is reasonable and financially and administratively possible, we will try to make the changes you request.

If you need assistance in making your Request for a Reasonable Accommodation, VSHA staff will be happy to provide help.

We will review your request and give you an answer in 10 working days unless there is a problem getting all the information we need or unless you agree to a longer time. We will let you know if we need more information or verification from you or if we would like to talk to you about other ways to meet your needs.

If we turn down your request, we will explain the reasons and you can give us more information if you think that will help.

To request a Reasonable Accommodation:

- Call 1-802-828-1991
- Call 1-800-798-3118 (TTY line)
- Write to Vermont State Housing Authority, 1 Prospect St, Montpelier, VT 05602
- Email contact@vsha.org
- Message Line: 1-800-820-5119

If you need help completing the reasonable accommodation form, or if you would like to submit a request in some other way, please let us know.

PART II: Return this Section to VSHA



Vermont State Housing Authority
Project Based Voucher Program
Pre-Application for Rental Assistance
1 Prospect St. Montpelier VT 05602



Phone: 802-828-1991; Message: 1-800-820-5119; TTY: 1-800-798-3118

Name: (head of household) _____ Email: _____			
(Street Address) _____	(City) _____	(State) _____	(Zip) _____
Mailing Address (if different from above) _____			
Home Phone: _____		Cell: _____	Work _____
Social Security Number: _____		Date of Birth _____	

I am applying for: <input type="checkbox"/> Project Based Voucher <input type="checkbox"/> Moderate Rehab	
I am interested in the following properties: _____	

If more space is needed please attach an additional page (see part III for complete list)	

Please complete for Head of Household:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to disclose
Disabled:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you speak English:	<input type="checkbox"/> Well <input type="checkbox"/> Not Well <input type="checkbox"/> Not at all
Do you speak another language other than English at home?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, which language?	_____
Have you ever served in the U.S. Armed Service (Army, Navy, Air Force, Marine Corps, Coast Guard, National Guard or Reserves)?	<input type="checkbox"/> Yes <input type="checkbox"/> No Which Branch? _____
I give VSHA Permission to share my name with the Veterans Administration Medical Center?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please check all that apply: <input type="checkbox"/> White <input type="checkbox"/> African American <input type="checkbox"/> Asian <input type="checkbox"/> American Indian <input type="checkbox"/> Alaska Native <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic	

PART II: Return this Section to VSHA

Please answer the following questions:

1. My Gross annual household income is \$_____ (list yearly income for all household members before taxes)
2. Name of spouse or co-head: _____
 - a. List the name(s), Gender(s) and Birthdate(s) of all people who will live in the unit:

_____ Name	_____ Gender	_____ DOB
_____ Name	_____ Gender	_____ DOB
_____ Name	_____ Gender	_____ DOB
_____ Name	_____ Gender	_____ DOB
_____ Name	_____ Gender	_____ DOB
_____ Name	_____ Gender	_____ DOB
_____ Name	_____ Gender	_____ DOB

Warning- Title 18 US Code Section 1001 states that a person is guilty of a felony for knowingly and willingly making a false or fraudulent statement to any department or agency of the United States. If this form contains false or incomplete information, you may be required to repay all overpaid rental assistance you received; fined up to \$10,000; imprisoned for up to 5 years; and/or prohibited from receiving future assistance.

Head of Household signature Date

Spouse, Co-head, Other Adult Date

Other Adult Date

Other Adult Date

VSHA Use:

Date/Time of Application: _____

Program: _____

PART III

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Project Based Voucher Option:

The following properties have set number of units with a subsidy attached to them. A tenant living in one of the assisted units will pay 30% of their adjusted monthly income towards rent and utilities.

Choosing to be on the waiting list for a specific property under this project based assistance does not affect your status on the regular Housing Choice Voucher waiting list.

Properties with Elderly/disabled are designated housing for persons over the age of 62 or those who are disabled.			
		Location	Property
Addison County	2 Bedroom 3 Bedroom	Bristol	Bristol Family Housing ACCT: 802-877-3749
	0 Bedroom 1 Bedroom	Middlebury	Court Street Apartments ACCT: 802-877-3749
	2 Bedroom 3 Bedroom	Waltham	McKnight Ln ACCTL 802-877-3749
<i>Elderly/Disabled</i>	1 Bedroom	Middlebury	Middlebury Commons VSHA: 802-828-1045
	2 Bedroom 3 Bedroom 4 Bedroom	Middlebury	North Pleasant Street Apts ACCT: 802-877-3749
	1 Bedroom 2 Bedroom 3 Bedroom	Middlebury	Pine Meadow Apartments Maloney Properties: 802-472-5016
	2 bedroom 3 Bedroom	Middlebury	Seminary Street Apartments ACCT: 802-877-3749
	1 Bedroom 2 Bedroom 3 Bedroom	Middlebury	Smith Housing ACCT: 802-877-3749
	1 Bedroom 3 Bedroom	Middlebury	Vergennes Housing ACCT: 802-877-3749
<i>Elderly/Disabled</i>	1 Bedroom	Vergennes	Willow Apartments Summit PM: 802-846-5430
Bennington County	1 Bedroom 2 Bedroom 3 Bedroom	Bennington	Applegate Apartments Shires Housing: 802-442-8139
	1 Bedroom 2 Bedroom 3 Bedroom	Bennington/ Arlington	Battenkill North Shires Housing: 802-442-8139

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	2 Bedroom 3 Bedroom	Bennington	Depot Street Shires Housing: 802-442-8139
Caledonia County	1 Bedroom 2 Bedroom	Lyndonville	101 Main Street (Mathewson) Rural Edge: 802-535-3555
	1 Bedroom 2 Bedroom	Lyndonville	599 Main St Rural Edge: 802-535-3555
	2 Bedroom 4 Bedroom	Lyndonville	86 Raymond Street Rural Edge: 802-535-3555
	2 Bedroom 3 Bedroom	Hardwick	Evergreen Manor Alliance Property Management 802-899-3400
	1 Bedroom 2 Bedroom	Lyndonville	Lyndon Housing Rural Edge: 802-535-3555
<i>Elderly/Disabled</i>	1 Bedroom	Peacham	Peacham Housing EP Management: 802-878-7000
	2 Bedroom	St Johnsbury	Memphremagog Rentals 802-334-2262
	1 Bedroom 2 Bedroom 3 Bedroom 4 Bedroom	St. Johnsbury	Caledonia Housing Rural Edge: 802-535-3555
Chittenden County	1 Bedroom 2 Bedroom 3 Bedroom	Burlington	Flynn Ave Coop Champlain Housing Trust: 862-6244
<i>Elderly/Disabled</i>	1 Bedroom	Milton	Elm Place Cathedral Square: 802-863-2224
	1 Bedroom	Burlington	St John's Hall Redstone PM: 802-658-7400
<i>Elderly/Disabled</i>	1 Bedroom 2 Bedroom	Burlington	Thayer Housing Cathedral Square: 802-863-2224
	1 Bedroom 2 Bedroom 3 Bedroom	Colchester	Arbor Gardens I EP Management: 802-878-7000
<i>Elderly/Disabled</i>	1 Bedroom	Essex JCT	Whitcomb Terrace Cathedral Square: 802-863-2224

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<i>Elderly/Disabled</i>	1 Bedroom 2 Bedroom	Milton	School Street Manor Simplicity PM: 802-861-6468
<i>Elderly/Disabled</i>	1 Bedroom 2 Bedroom 3 Bedroom	Shelburne	Harrington Village Cathedral Square: 802-863-2224
<i>Elderly/Disabled</i>	0 Bedroom 1 Bedroom	Winooski	Genest Building Farrell: 802-863-0224
Essex County	2 Bedroom 3 Bedroom 4 Bedroom	Brighton	Brighton Scattered Rural Edge: 802-535-3555
<i>Elderly/Disabled & Family</i>	1 Bedroom 2 Bedroom	Island Pond	Alder/Mountain MG Contracting: 802-723-6130
Franklin County	1 Bedroom 2 Bedroom	St. Abans	Driscoll Block Americanadian LLC: 802-527-2300
	1 Bedroom 2 Bedroom	Enosburg Falls	Falls Housing LP Champlain Housing Trust: 862-6244
<i>Elderly/Disabled</i>	1 Bedroom	Fairfax	Hidden Pines Champlain Housing Trust: 802-862-6244
<i>Elderly/Disabled</i>	0 Bedroom	Franklin	Franklin Carriage House Franklin Homestead: 802-285-2944
	1 Bedroom 2 Bedroom	Richford	Main Street Mill Alliance Property Management: 802-899-3400
<i>Elderly/Disabled</i>	1 Bedroom 2 Bedroom	St Albans	Hawk's Nest 802 PM: 802-879-6507
<i>Elderly/Disabled</i>	1 Bedroom	St. Albans	Welden Villa Apartments VSHA: 802-828-1045
Grand Isle County <i>Service Enriched</i>	1 Bedroom 2 Bedroom 3 Bedroom	Grand Isle	Isle Lane Champlain Housing Trust: 862-6244
Lamoille County	1 Bedroom 2 Bedroom	Morrisville	Arthur's Main St. Housing Alliance Property Management: 802-899-3400
Orange County <i>Service Enriched</i>	1 Bedroom 2 Bedroom 3 Bedroom	Bradford	Waits River Housing DOWNSTREET: 802-476-4493

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<i>Elderly/Disabled</i>	0 Bedroom 1 Bedroom	Chelsea	The Gardens TGWS: 802-433-1600
	1 Bedroom 2 Bedroom	Randolph	Hedding Drive Stewart PM: (603) 641-2163
	1 Bedroom 2 Bedroom 3 Bedroom	Randolph	Salisbury Square Stewart PM: (603) 641-2163
Orleans County	1 Bedroom 2 Bedroom	Derby	Derby Housing Rural Edge: 802-535-3555
<i>Elderly/Disabled</i>	1 Bedroom 2 Bedroom	Derby	Hotel/ Kidder Rural Edge: 802-535-3555
	2 Bedroom	Newport	Memphremagog rentals 802-334-2262
	1 Bedroom 2 Bedroom 3 Bedroom	Newport Ctr	Choquette Scattered Sites 802-334-6304
Rutland County <i>Service enriched/ Elderly/Disabled</i>	1 Bedroom 2 Bedroom 3 Bedroom	Brandon	Parkvillage Apartments Summit PM: 802-846-5430
<i>Elderly/Disabled</i>	1 Bedroom	Fair Haven	Adams House Housing Trust of Rutland County: 802-775-3139
<i>Elderly/Disabled</i>	1 Bedroom	Fair Haven	Parkview Apartments John Hamel: 802-349-5225
	2 Bedroom 3 Bedroom	Rutland	Columbian Avenue Housing Trust of Rutland County: 802-775-3139
	3 Bedroom	Rutland	Marble Street Housing Trust of Rutland County: 802-775-3139
	1 Bedroom 2 Bedroom 3 Bedroom	Rutland	Rutland Rehab Scattered Site Housing Trust of Rutland County: 802-775-3139
	2 Bedroom	West Rutland	Kazon Building TPM: 802-496-9400
	1 Bedroom 2 Bedroom	West Rutland	Stanislaus Apartments Housing Trust of Rutland County: 802-775-3139
Washington County	1 Bedroom 2 Bedroom 3 Bedroom	Barre	Good Neighbors DOWNSTREET: 802-476-4493
<i>Elderly/Disabled</i>	1 Bedroom 2 Bedroom	Cabot	Cabot Commons DOWNSTREET: 802-476-4493

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<i>Service Enriched</i>	1 Bedroom 2 Bedroom	Northfield	Dogwood Glen I VSHA: 802-828-1045
	2 Bedroom 3 Bedroom	Plainfield	Hollister Hill Apartments VSHA: 802-828-1045
<i>Elderly/Disabled</i>	1 Bedroom	Waitsfield	Evergreen Place Senior Housing DOWNSTREET: 802-476-4493
<i>Elderly/Disabled</i>	1 Bedroom	Waterbury	Stimson & Graves Building DOWNSTREET: 802-476-4493
	1 Bedroom 2 Bedroom	Waterbury Ctr.	Green Mountain Seminary Apts DOWNSTREET: 802-476-4493
Windham County	1 Bedroom 2 Bedroom 3 Bedroom	Bellows Falls	Bellows Falls Housing Stewart PM: (603) 641-2163
	1 Bedroom 2 Bedroom	Bellows Falls	Howard Block Stewart PM: (603) 641-2163
	1 Bedroom 2 Bedroom 4 Bedroom	Bellows Falls	Pine Street Stewart PM: (603) 641-2163
	2 Bedroom 3 Bedroom	Brattleboro	Clark Street W-WHT-(802) 254-4604
	1 Bedroom 2 Bedroom	Brattleboro	Abbott Block Stewart PM: (603) 641-2163
	2 Bedroom	Brattleboro	Canal Street Apartments W-WHT-(802) 254-4604
<i>Service Enriched</i>	0 Bedroom 1 Bedroom 2 Bedroom 3 Bedroom 4 Bedroom	Brattleboro	Esteyville Housing W-WHT-(802) 254-4604
	0 Bedroom 1 Bedroom 2 Bedroom 3 Bedroom	Brattleboro	Portfolio Enhancement I W-WHT-(802) 254-4604
	0 Bedroom 1 Bedroom 2 Bedroom	Brattleboro	Portfolio Enhancement II W-WHT- (802) 254-4604
	1 Bedroom	Brattleboro	The Wilder Building W-WHT-(802) 254-4604
	1 Bedroom 2 Bedroom 3 Bedroom	Brattleboro	Westgate Allocated Stewart PM: (603) 641-2163

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	2 Bedroom 3 Bedroom	Brattleboro	Westgate Bond Stewart PM: (603) 641-2163
	1 Bedroom 2 Bedroom 3 Bedroom	Brattleboro	Whetstone W-WHT-(802) 254-4604
<i>Elderly/Disabled</i>	1 Bedroom 2 Bedroom	Brattleboro	Red Clover Commons Brattleboro Housing Authority (802) 254-5590
	1 Bedroom 2 Bedroom 3 Bedroom	Guilford	Algiers W-WHT-(802) 254-4604
<i>Elderly/Disabled</i>	0 Bedroom	Putney	Noyes House W-WHT-(802) 254-4604
	1 Bedroom 2 Bedroom 3 Bedroom	W Brattleboro	Western Avenue Housing W-WHT-(802) 254-4604
<i>Elderly/Disabled</i>	1 Bedroom	W. Dover	Butterfield Elderly Housing Stewart PM: (603) 641-2163
Windsor County	1 Bedroom 2 Bedroom	Chester	Chester Gage Stewart PM: (603) 641-2163
<i>Elderly/Disabled</i>	1 Bedroom	Hartford	Colodny Building VSHA: 802-828-1045
<i>Service Enriched</i>	1 Bedroom 2 Bedroom 3 Bedroom	Ludlow	Black River Overlook Stewart PM: (603) 641-2163
<i>Elderly/Disabled</i>	1 Bedroom	Proctorsville	Freeman House Stewart PM: (603) 641-2163
	2 Bedroom	Proctorsville	Proctorsville Green Stewart PM: (603) 641-2163
	1 Bedroom 2 Bedroom 3 Bedroom	Woodstock	Safford Commons Twin Pines: (802)291-7000
	1 Bedroom 2 Bedroom 3 Bedroom	Springfield	Southview Stewart PM: (603) 641-2163
	1 Bedroom 2 Bedroom 3 Bedroom	Springfield	Westview Terrace Springfield Housing: 802-885-4905
	1 Bedroom 2 Bedroom	White River Jct	Hartford Scattered-PBV Twin Pines: (802)291-7000
	1 Bedroom 2 Bedroom	White River Jct	Hartford Scattered-VASH Twin Pines: (802)291-7000

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	1 Bedroom 2 Bedroom	White River Jct	Morale House Twin Pines: 802-291-7000
<i>Service Enriched</i>	1 Bedroom 2 Bedroom 3 Bedroom 4 Bedroom	White River Jct	Northwoods VSHA: 802-828-1045
<i>Service Enriched</i>	1 Bedroom 2 Bedroom 3 Bedroom	Windsor	Union Square Stewart PM: (603) 641-2163

Moderate Rehabilitation Property Option:

The following Mod Rehab Properties have vacancies from time to time. If you choose to live in one of these units, you will pay 30% of your monthly adjusted income towards rent and utilities. The Mod Rehab program is not funded from the same monies as Housing Choice Voucher program, so you cannot take your assistance with you if you move from the property. You may remain on the Housing Choice Voucher waiting list while living in one of these units.

		<u>Location</u>	<u>Property</u>
Caledonia County	0 Bedroom 1 Bedroom 2 Bedroom	St. Johnsbury	Depot Square Apartments: (802) 748-4330
Chittenden County	0 Bedroom	Burlington	Sara Cole House: Champlain Housing Trust 802-862-6244
	0 Bedroom	Burlington	St. John's Hall Redstone PM: 802-658-7400
Orange County	2 Bedroom 3 Bedroom	Wells River	Ottati apartments EP Management: 802-775-1100
Washington County	1 Bedroom 2 Bedroom 3 Bedroom	Northfield	Alan Ritchie Vine St: 224-6254
Lamoille County	2 Bedroom 3 Bedroom	Morrisville	Sunset Apartments Phyllis Houle: 802-888-4021